Team Name: Shock in Awe

Date of Submission: 9/26

Meeting Date & Time: Thursday 9/23, 5:30

Meeting Location: Discord Call

Meeting Duration: ~45 minutes

|  |  |  |
| --- | --- | --- |
| Team Members | X = Present | Notes |
| Kian | X |  |
| Hector | X |  |
| David | X |  |
| Vladimir | X |  |
|  |  |  |

Progress:

All team members spent time learning Swift from Code Academy’s courses, the courses also include basic and intermediate level app development.

**Team meeting topics:**

Decision on primary development model:

Discussion about Project Planning Paper due Sunday:

* Team skills analysis: use team skills matrix
* Legal and Ethical Issues:
  + Encryption for login information
  + Possibility of danger with keeping track of where the bus is
  + Accounts need to be school based and highly local
  + Control of Information needs to be monitored
* Executive Summary:
  + Provides transparency for bus drivers/students/administrators
  + Helping parents let school know when kids are sick
  + Weather updates/information
  + Bus schedule/stops
* Milestones/deliverables
  + Interphase
  + Learn code
  + GPS tool
  + Notifications
  + Weather?
  + Host capability
  + Security Protocols
* Metrics:
  + Weekly report for personal progress / team meeting report
  + Use google docs to keep track of progress?
* Acceptance Criteria:
  + Different interphase for students/drivers/faculty
* Acquisition Schedule
  + Need to talk with Stallard about a class/school developer license or a team based license
  + Server Materials?
* Data Management Plan:
  + Team will use GitHub to upload files and information about modules
* Development Model:
  + Agile or Waterfall
  + Likely using waterfall to focus on requirements and making sure the team understands the project before jumping into the code
* Schedule (tentative):
  + Week 1,2: learn Swift
  + Week 3,4: focus on familiarity with development UI
  + other

Open a Google doc for the necessary information?

Who is going to work on each section?

7,8: Hector

5,6: Vladimir

1,2: David

3,4: Kian

Do we all have a specific due date for each part?

-All done on Saturday, giving Sunday for a minor team meeting and going over documentation

Do we want to get into contact with maize schools for a partnership?

Patent information?

Project Tracking (current work): Assignments and activities are to be tracked until completed.

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| --- | --- | --- | --- |
| Team Member | Assignment | Due Date | % Complete |
| Kian | Learn Swift |  |  |
| Hector | Learn Swift |  |  |
| Vladimir | Learn Swift |  |  |
| David | Learn Swift |  |  |
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Plan (future work):

|  |  |
| --- | --- |
| Assignment | Due Date |
| Turn in weekly team minutes (Kian) | 9/19 |
| Hector and David reaching out to Maize schools | NULL |
| Team apple development license | NULL |
| Project Planning Proposal (ALL) | 9/25 |
| Turn in PPP | 9/26 |
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Issues:

Include the schedule for the next meeting:

Meeting Date & Time: The following Thursday, 9/30, 5:30 PM

Meeting Location: Discord Call